

Rotary Club of Dillibazar-KTM

Let's Commit, Serve & Build Rotary Image

Annual Plan and Program RY 2013-14

Based on the strategic Club Assembly Meeting held on June 8, 2013

Club Administration Committee

Executive Advisors: Lachhe Bahadur KC Jayendra Rimal

IPP / Club Trainer: Dr. Uday Sharma

Treasurer: Punya Prasad Poudel

Committee Chair: Shanker K. Shrestha

Committee Co Chair: Yubaraj Adhikari

Members: KP Ghimire, Sujita Adhikari Pokharel

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget	
					Core Fund	Matching Contribution
1	Organize Regular Meetings (Attendance 60% plus) – MAKE UP	Year round	Shankar Shrestha Lachhe Bahadur KC	Business meetings and joint Meetings with other Clubs		
2	Deliberation of Talk by Guest Speakers	Tri-monthly	Jayendra Rimal Lachhe B KC	Talks in compliance with Rotary Designated month and the current National and International Themes		
3	Collection / Reporting of Income/Expenditure	Monthly	Punya P Poudel	Income Expenditure statement and fund raising programs		
4	Board Meeting (12 Meetings)	Monthly	Indra S Khadka	Organize Board Meeting	18000	24000
5	Classification Talk (12)	Monthly	Jayendra Rimal	Business meeting plus at least one current theme to be covered by each member		
6	Club Assembly (6 Meetings)	May 2013 (1) Before DG Visit (1) DG Visit (1) After DG Visit (3)	Shankar Kumar Shrestha	Designing of plans and programs for 2012-13. Training for Club officials (COTS) by District Officers, AG, District Secretary Past Presidents.		
7	Attendance/ Monthly Reporting	Year round	Shankar Shrestha Sujita Adhikari	Requesting members to be in the weekly meeting		

8	Participation in District Level program (eg. Rotary Week, District Membership Seminar, District Conference, Leadership Seminar, RI Convention etc.) ICM, District Assembly, PETS Interaction with district officials.	Year Round	Indra S. Khadka Jayendra Rimal	Requesting members to participate in the events with their spouses		
9	Publication of News Beam (Around 50) Joint Bulletin with Rotaractors	Year Round April	Kali P Pokharel Samjhana Pokharel		27000	
10	Fellowship Gathering during the time of DG visit with DG	July	Lachhe B KC Jayendra Rimal	Host Fellowship In a hotel or resort		35000
11	Fellowship on Travel and Tourism (Domestic and International)	Oct/November/December	Binay Basnet Punya Poudel Arun Regmi	Sponsoring Visitors Nepali or International		40000
12	Fellowship through Yoga cum health club to Rotarians and their spouses	Year round	Shankar Shrestha Dr. Uday R Sharma	Yoga, Table tennis, Badminton, Dance training		5000
13	Intra Club Table Tennis Competition	August	Jayendra Rimal	Organizing TT Competition among the club members	1000	5000
14	Updating Club Website		Jayendra Rimal Lachhe Bahadur KC		7000	
15	Meeting of the spouses on Family Values and Social Work	August	Shankar Shrestha KP Ghimire Lachhe B KC	Organization of meetings of spouses on Strengthening Family Value and participation of spouses and other family members in service projects		
16	Effective Meeting: - Sharing of the Apologies from the members - Sharing of the activities of the week	Year around	Sujita Adhikari Shankar Shrestha			
17	Celebration of Chartered Day	May	Sujita Adhikari Shankar Shrestha KP Ghimire	Observing birthday of RC Dillibazar	2500	
18	Picnic with family of Rotarians	December	Shankar Shrestha Jayendra Rimal	Rotarians/Rotaractors/Spouses and family	1500	30000
19	Participation in Rotaract Meeting	Year around	Shankar Shrestha KP Ghimire	Visiting Rotaract club meeting		
					57000	134000

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Membership Development Committee

Executive Advisor: Kali Prasad Pokharel / Dr. CB Joshi

Committee Chair: Rajesh Lamichhane Manoj Khadka

Members: Prem Bahadur Karki, Sajana Aryal, Bal Krishna Dhakal

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget	
					Core Fund	Matching Contribution
20	Membership net growth of Four (at least one lady member)	At least 1 before January 2014	Rajesh Lamichhane Manoj Khadka Prem Bahadur Karki, Sajana Aryal, Bal Krishna Dhakal	Invite potential personality in the club meeting	1500	
21	Publication of Membership Profile, Membership Recruitment Plan and Membership Retention Plan	October	Rajesh Lamichhane Dr. CB Joshi Prem Bahadur Karki Sajana Aryal Bal Krishna Dhakal	Updating profile Prepare plan, implement and Publication with Spouses	4000	
22	Classification Survey and its revision	July	Rajesh Lamichhane Dr. CB Joshi Prem Bahadur Karki, Sajana Aryal, Bal Krishna Dhakal	Updating classification survey of the club		
23	Weekly Rota Quiz	Year round	Rajesh Lamichhane Dr. CB Joshi Manoj Khadka Prem Bahadur Karki Sajana Aryal Bal Krishna Dhakal	Conducting weekly Rota Quiz in Club Level		
24	Participate in Rota Quiz competition in zonal and district level contests	Year round	Jayendra Rimal Bala Ram Sapkota Sagar Nidhi Tiwari Prem Bahadur Karki Sajana Aryal Bal Krishna Dhakal	Participating in Rota Quiz		
25	Identification of mentor and orientation to new club members	August	Dr. Uday Sharma Dr. CB Joshi Rajesh Lamichhane Prem Bahadur Karki Sajana Aryal Bal Krishna Dhakal	Workshop in Rotary For New Members		
26	Programs with Alumni members		Kali P. Pokharel Rajesh Lamichhane Prem Bahadur Karki Sajana Aryal Bal Krishna Dhakal	Identify the possible working areas with Rotary Alumni members – participants of GSE Ambassadorial Scholarship		
TOTAL					5500	

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Public Relation Committee

Executive Advisor: Madhav Pd Upadhayay/Binod K Shrestha

Committee Chair: Ram Kumar Khatri

Committee Co Chair: Binay Basnet

Members: Radha Krishna Pathak, Arun Regmi, Bala Ram Sapkota

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget	
					Core Fund	Matching Contribution
27	Souvenir Publication	Mid July 2013	Kali P Pokhrel Ram K Khatri Dr. PP Timilsina Punya P Poudel	Publication of the Annual Souvenir for the Rotary Year 2013-14		55000
28	Brochure Publication	Mid July 2013	Dr. PP Timilsina Kali Pd. Pokhrel Samjhana Pokharel Dr. Uday Sharma		5000	
29	Organize Cultural activities with Family of Rotary for fellowship	Before Teej, and December	Surendra Khadka Deepika Thapa Arun Regmi	To organize in cooperation with Inner Wheel, Rotaractors and Interactors club programs involving families of Rotary to promote togetherness and fellowship		
30	Media participation in community service activities	July	Ram Kumar Khatri Bala Ram Sapkota	Invite Media to the clubs community event		
31	Computer Literacy class	Year Round	Dr. Pitamber Rawal Madhav Pd Upadhayay Binod K Shrestha Ram Kumar Khatri Bala Ram Sapkota	Organizing computer class for girl students		5000
32	Rotary Emblem Distribution in Rotarians' vehicles	Year Round	Binod Kajee Shrestha Ram Kumar Khatri Binay Basnet Radha Krishna Pathak, Arun Regmi Bala Ram Sapkota	Printing and Distribution of Rotary Emblems	2000	8000
33	Lecture on World Understanding and peace	February	Ram Kumar Khatri Lachhe Bahadur KC	Participate in District Level Progr.	1000	
34	Organizing ICM on Micro level, Zonal involvements	January	Dr. PP Timilsina Jayendra Rimal	Organizing ICM	5000	25000
35	Establishment of Journalism Awards	June	Dr. CB Joshi Rajesh Lamichhane	Recognizing a Journalist		5000

36	Printing of Rotary T Shirt, Caps	August / September	Indra Shekhar Khadka Punya Poudel Bishnu Parajuli			30000	
37	Press Release of the Community activities / Coverage in GML/Rotary News	Year round	Dr. CB Joshi Madhav P Upadhayay				
38	Twinning of club with Butwal	July	Samjhana Pokharel	Establishing twin club and organization of Joint Activities			
39	Construction of Bus stand	October	Indra Shekhar Khadka Dr. PP Timilsina Uday M Shrestha Sagar Nidhi Tiwari Punya Poudel	Construction of Bus Stand at Maitidevi Temple		350000	
TOTAL						13000	478000

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Service Projects Committee

Executive Advisors

PP Rtn. Dr. Pitamber Rawal / Surendra Dhakal

Chair Rtn. Sagar Nidhi Tiwari

Sub-Chair Rtn. Sanjaya K Chaudary

Members: Bishnu Parajuli, Gehendra Bajracharya, Krishna Raj Dulal, Prem Oli, Rajan Sharma
Indra Shekhar Khadka, Punya Prasad Poudel

Sub Committee - Community Development

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget		Remarks
					Core	Matching Contribution	
40	Support to Physically Challenged	April / May	Dr. PP Timilsina Shankar Kumar Shrestha	Distribution of education materials to Hearing Impaired students from trust fund as per the need in association with related organization	25000	10000	
41	Adoption of public schools for promoting literacy in the society. Total Literact 2017	Year Round	Arun Regmi, Krishna Raj Dulal, Surendra Dhakal	Identify a school in and another in Kathmandu to conduct various programs in collaboration with CDS and Spowk Keta Ketu School	5000		
42	Organization of Aforestation works / Plantation Program	August	Uday Raj Sharma Ram Humagain Krishna Raj Dulal	Organizing afforestation program Maitidevi Area			
43	Cleaning Campaign at local heritages of relevant areas	July 1 September & March	Lachhe B KC Sujita Adhikari KP Ghimire Yubaraj Adhikari	Lunching joint Cleaning program together with Rotaract and Interact at MD/RM/Naxal	1500		
44	Dental Camp and oral awareness programs at school	Oct/Nov	Dr. Pitamber Rawal Binod Kajeje Shrestha Shankar K Shrestha	Organization of program at			
45	Community Health camp / walkathon	Dec.	Dr. Pitamber Rawal Binod Kajeje Shrestha Shankar K Shrestha	Medical check up in collaboration with Rotaract Club	4500		
46	Diabetes prevention awareness at local level	May	Yubaraj Adhikari KP Ghimire	One day long program in collaboration with Sanskrit Sangh Dillibazar	1500	3000	

47	Evening English classes for disadvantaged students (grade 8) of public schools in club area.	April	Lachhe Bahadur KC Prem Oli Surendra Dhakal	To be held in the premises of Suryodaya School in collaboration with that school.		10000	MG
48	Blood Donation	August	Dr. PP Timilsina Jayendra Rimal Surendra Khadka	Organizing Blood Donation partnership with Rotaract Club and Spouses.....	5000	15000	
49	Distribution of relief materials (Safety and Disaster Relief)	Year Round	Shankar Shrestha, Arun Regmi, Bala Ram Sapkota, Samjhana Pokharel Bal Krishna Dhakal	Collection and distribution of relief materials awareness programme for Rotaract youth	2000	5000	
50	Printing and distribution of four way test	Year Round	Surendra Dhakal Jayendra Rimal Krishna Raj Dulal Dr. CB Joshi	Distribution of 4 Way test materials at CDS	6000	20000	
51	Educational support to underprivileged children of Dillibazar	Jan	Madhav P Upadhayay Prem Oli Sujita Adhikari Madhav Pradhan	Family Visit, Educational material Distribution, Financial Support		25000	Fund Raising
52	Road Safety and traffic awareness	July	Binod Kajee Shrestha, Lachhe Bahadur KC, Bishnu Parajuli	Make resident aware of traffic rules in collaboration with Rotaract and Interact club of Dillibazar; Provide signage where required		75000	Fund Raising
53	Vision Screening and Health Camp of school children in	November	Krishna Raj Dulal Surendra Dhakal, Arun Regmi	In collaboration with Rotaract club of Dillibazar and Spouses at	5000	10000	
54	Senior Citizen Day Care Centre	November	Dr. PP Timilsian	Support Matatirtha or other oldage	3500	7000	
55	Disaster Prevention and Control		PB Karki Dr. URS Dr. CB Joshi		2000	3000	
56	Charity Show for Fund Raising	Year round	Punya Poudel Dr. PP Timilsina Jayendra Rimal			75000	Fund Raising
TOTAL					59000	375000	

Sub Committee - Vocational Development

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget		Remarks
					Core	Matching Contribution	
57	Proposal Writing	Sep	Surendra Dhakal Madhav Prasad Upadhayay Prem Oli	Organizing for rotaracts and campus level students	3000	7000	
58	Leadership Training	November	Dr. Uday Raj Sharma KP Ghimire Jayendra Rimal	Organizing for Rotaracts and campus level students	2000	3000	
59	Career Counseling and Guidance For Youths	July	Jayendra Rimal Dr. Uday Raj Sharma Surendra Dhakal Dr. CB Joshi Dr. PP Timilsina	Counseling to Class X and Class XII Students in association with NIC	2000	3000	
60	Entrepreneurship Development Program Training on New Business Development	July August- Sept.	Dr. PP Timilsina Rajan Sharma	Provides training about Entrepreneurship Development and Business plan writing	5000	10000	
61	Observe Vocational Service Month	November		Organize a talk program on vocational service.			
62	Alternate Energy Development	Feb/March	Dr. CB Joshi	Training on solar cooker/dryer	3000	2000	
63	Vocational Award	October / Nov	Madhav Prasad Upadhayay Dr. Uday Raj Sharma Dr. PP Timilsina Kali P Pokharel	Provide two vocational awards to professionals and Institutions.	5000	2000	
64	Training workshop on Volunteerism	year round	Dr. PP Timilsian Shanakar Shrestha	Organizing computer class for girl students	2000	3000	
65	Rural Development: Training on Vermi Compost	Nov.	Surendra Dhakal Dr. CB Joshi KP Ghimire	Organizing Training for demonstration	5000	10000	
TOTAL					27000	31000	

Sub Committee - New Generation

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget	
					Core	Matching Contribution
66	Rotarian-Rotaract-Interact Interaction and Twinning Activities	Year Round	All Rotarians	Rotarians' visits to Rotaracts' and Interactor meetings and support their activities	10000	
67	Joint Meeting With Rotaracts		All Rotarians	At least four times September in PB October (in NIC) January in PB March in PB		5000
68	Essay Writing Competition on selected topics among Interactors of various Schools	September	Prem Oli Deepika Thapa Sujita Adhikari Kali P Pokharel Lachhe Bdr. KC	Organizing two competition among the interactors	10000	5000

69	RYLA	Event organized by the district	Dr. CB Joshi Binod K Shrestha Jayendra Rimal Dr. PP Timilsiana	Supporting the participant and asking the participants to write on their impression on the program	7000	25000
70	Help children under labor exploitation	September	Madhav Pradhan Punya Poudel Deepika Thapa	Start with the members of RC Dillibazar		5000
71	Create Awareness amongst the new generation about Rotary	February	Kali P Pokharel Yubaraj Adhikari	Conduct Awareness program among youths in the community		5000
72	Complete the process of formation of Rotary Community Corp (RCC) at Talakhu VDC, Nuwakot	Nov	Surendra Dhakal Krishna Raj Dulal			
73	Training on Career Development & Entrepreneurship or Social Entrepreneurship	January	Dr. PP Timilsina Rajesh Lamichhane Rajan Sharma Jayendra Rimal		5000	
74	Facilitate Rotaractors in participation in Rotary and Rotaract District function	Year round	Samjhana Pokharel Indra Shekhar Khadka Arun Regmi		5000	5000
75	Adoption of Mentor to the rotaractors	Year round	Dr. PP Timilsian Kali P Pokharel	Classification wise		
76	Striving With Technology	September / October	Shankar Kumar Shrestha	Training on IT to Rotarians by Rotaractors	3000	7000
77	Participation in Rotaract / Interact Meeting	year round		Once a month		
TOTAL					40000	57000

Sub Committee - Women Development

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget	
					Core	Matching Contribution
78	Support Class to Girl Students of community school	Nov/Dec	Deepika Thapa Sajana Aryal Sujita Adhikari	Conduct English Language Classes to X Students	5000	10000
79	Girl Child Education support programme	Feb/March	Deepika Thapa Sajana Aryal Sujita Adhikari	Educational Materials Support to underprivileged students	5000	10000
80	Accounting Package for Women on Small Business and Household Management	Oct/Nov, Jan & April	Deepika Thapa Sajana Aryal Sujita Adhikari	Provide orientation to household ladies	2000	3000
81	Training on Capacity Building and Gender Equality and Vocational Training to women		Dr. PP Timilsian Yubaraj Adhikari Deepika Thapa Sajana Aryal Sujita Adhikari	Providing training with involvements of anns	7000	3000
TOTAL					19000	26000

Others:

- Continuation of Matching Grant Projects
- School adaptation
- Initiate the project of RAWCS Ltd. and Dalit Mahela Utthan Kendra

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The Rotary Foundation Committee

Executive Advisor: Udaya Mohan Shrestha / Dr. PP Timilsina

Committee Chair: Madhav Pradhan

Committee Co Chair: Deepika Thapa

Members: Ram Prasad Humagain, Surendra Kumar Khadka

SN	Description of Programs	Time	Responsible Person(s) and Partner Orgn.	Activities to be done	Budget	
					Core	Matching Contribution
66	Fellowship with other clubs and diplomats	Dec/Jan	Ram Kumar Khatri Lachhe Bahadur KC	Two meetings to be organized with diplomats and senior Rotarian	1500	40000
67	Paul Harris Fellow	March/April	Sagar Nidhi Tiwari Rajesh Lamichhane Deepika Thapa	Encourage at least two members to take PHF		1500\$ 133500
68	Multiple Paul Harris fellow	April	Madhav Pradhan Dr. PP Timilsian Udaya Mohan Shrestha	Requesting each PHF Member to become MPHf		
69	Participation in Stewardship Training		Madhav Pradhan Dr. PP Timilsian Udaya Mohan Shrestha Deepika Thapa	Participate in District level program		
70	Establishing and Strengthening Sister Club Relations	Year Round	Jayendra Rimal Lachhe B KC Surendra Dhakal	Continue supporting sister relations with already established clubs and exploring new ones		
71	Polio Plus	Two times a year	Deepika Thapa Lachhe Bahadur KC	Implement district level program with involvement of anns	3500	7500
72	Promotion of TRF Contribution	Year Round	All Rotarians	Organizing meeting of PH Fellows of the Club		
73	Sustainable PHF Every Rotarian Every Year	Year round	Dr. PP Timilsina Udaya Mohan Shrestha	Encouraging each PHF member to contribute for the EREY At least one		100 \$ 8900
74	Participation on Grant Management Seminar; Future Vision Plan		Madhav Pradhan Dr. PP Timilsian Udaya Mohan Shrestha Deepika Thapa			
75	Vocational Training Team		Arun Regmi Punya Poudel Dr. PP Timilsina			
76	Scholarship Fund		Dr. PP timilsina Yubaraj Adhikari KP Ghimire Deepika Thapa Ram	Creating Scholarship fund with involvement of Rotary Family		15000
TOTAL					5000	191400